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**ASIDE**

Adult Social Inclusion in a Digital Environment



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Project code:

2019-1-PL01-KA204-065689

## **Transnational Project Meeting**

'Digital Technology and the new relationship between  
learners and Education providers'

**Venue: ITC INTERNATIONAL**

Date: 2<sup>nd</sup> and 3<sup>rd</sup> September 2021

**Křemencova 178/10, 110 00 Nové Město, Prague**  
Czech Republic

## **THIRD TRANSNATIONAL MEETING IN PRAGUE**

### **MINUTES**

Place: Prague, 2-3 September 2021

**Summary:** Third transnational meeting, ITC International, Prague, 2-3 September 2021, 2 participants for each partner Institution arrive to Prague. In this meeting the partners discussed the results of the partners activity aimed at defining the competence portfolio, planned the dissemination activities and the staff short training event to be held in Turkey. It was organized an open meeting [workshop] in the second day to make more visible the project.

#### **Participants**

Emil Velinov - ITC International TEFL Certificate s.r.o (Czech Republic)  
Iva Brozova - ITC International TEFL Certificate s.r.o (Czech Republic)  
Nela Gomez - Fundación Universitat Jaume I-Empresa (FUE-UJI), Spain  
Javier Sanchez - Fundación Universitat Jaume I-Empresa (FUE-UJI), Spain  
Kacper Kotlewski - Instytut Badań i Innowacji w Edukacji (Poland)  
Gabriela Ochoa-Daderska- Instytut Badań i Innowacji w Edukacji (Poland)  
Musa Bektaş - Saricam Halk Egitimi Merkezi (Turkey)  
Özgür Karataş - Saricam Halk Egitimi Merkezi (Turkey)

#### **DAY 1 - 02 September 2021**

The participants arrived at ITC International TEFL Certificate s.r.o venue at 09:30 and at 10:00 started the meeting with the welcome by the host institution and analysis of the Agenda. Reviewing of the Agenda; General presentation about the project and activities implemented; Analyzing the meeting minutes of 2<sup>nd</sup> TPM in Spain [FUE-UJI] and a short review of Staff/people involvement in the ASIDE Project; Analysis of TASKS to be implemented and available in the Disk Google. And Revision and harmonization of the work plan between the Partnership.

**From 11:00 to 16:00** The Reports on 'Digital Competences Analysis' and Manual of Best Practices: 'Basic digital competences necessary for developing ICT-based social inclusion initiatives / services' were presented and commented by all participants. A discussion was also raised on the report of Exchange of Good Practices.

Reports on 'Digital Competences Analysis': Each partner presented their study.

- SHEM - Professional Engagement & Digital Resources,
- FUE-UJI - Teaching and Learning & Assessment,
- ITC International - Empowering Learners,
- INBIE - Facilitating Learners' Digital Competence,

SHEM presented the Manual of Best Practices: 'Basic digital competences necessary for developing ICT-based social inclusion initiatives / services'. The partners discussed on the topics developed and analyzed the first draft. INBIE proposed to print the Manual of Best Practices in Turkey. SHEM accepted the proposal.

- Social Learning in Online Environments
- Social networks to sustain social inclusion intervention as well as the involvement of social educators
- Basic educational portfolio for social educator/ volunteers
- Professional competences for Social Inclusion staff

SHEM presented all reports on Exchange of Good Practices. Partners discussed on the final amendments of all research, they discussed on the publishing of the report. SHEM accepted to also publish the reports in Turkey.

**About 17:00** All partners discussed about:

- Stakeholders' involvement
- Collection and analysis of materials relevant to the project
- Result evaluation (everything should be on the drive)
- Dissemination of the project outcomes (one page description to be displayed in the webpage of the project)

After lunch, the group discussed on the reports of exchange of good practices; Final amendments of all research & discussion on publishing; Presentation of the structure of the workshop (ITC International) and Management and administrative issues (INBIE)

Decision: Partners will present during 10 minutes their countries case in the workshop

At 16:00 the first part of the meeting end and cultural activities were implemented in the afternoon. discussions and meeting end.

## **DAY 2 - 03 September 2021**

The second day meeting started at 9:30 with a welcome coffee

The topics to be presented in the workshop was discussed and INBIE staff gave an introduction about the ASIDE dissemination in 2021.

About 9:45 a workshop for exchange of good practices were implemented

- Adult Social Inclusion in a Digital Environment: DIGITAL TECHNOLOGY AND THE NEW RELATIONSHIP BETWEEN LEARNERS AND EDUCATION PROVIDERS [Introduction – ITC International]
- Digital Technology and the new relationship between learners and Education providers: The Czech Republic case [ITC International]
- Digital Technology and the new relationship between learners and Education providers: The Spanish case [EuroFUE-UJI]
- Digital Technology and the new relationship between learners and Education providers: The Polish case [INBIE]
- Digital Technology and the new relationship between learners and Education providers: The Turkish case [SHEM]

The workshop ended with the discussion of good practices and next steps' to follow in the ASIDE project implementation

11:00 -14:00 AM the partners discussed about Dissemination Activities. Presentation of Newsletters, Posters, Brochures, Blogs, Online Forums, etc. ( ITC International). PowerPoint presentation with information about activities implemented in partners' countries (INBIE). Discussions on translation of Newsletters, Posters, Brochures, etc. (All partners)

**SHEM presented the 4<sup>th</sup> TPM Agenda and plans for the Final Conference in Turkey**

Decision: The last project meeting in Turkey on 30<sup>th</sup> September-1<sup>st</sup> October, 20201

The final conference will take place the second day of the meeting.

The ASIDE training was decided to take place in the second day of the meeting in a hybrid way.

Some stakeholders will be presented in the training and others participants will be online. INBIE staff will be responsible for the training activities and program

**About 14:00** the project management implementation and next steps were presented by INBIE

Important conclusions:

- all project partners signed the necessary documents [attendance sheet, list of participants and all partners received certificates of attendance]
- all partners participated actively in the presentations and discussions
- ASIDE newsletters were presented. Two more newsletters need to be created from the Prague meeting and from the meeting in Turkey
- the results from the 3rd Aside report were presented
- partner presented the results from the respective country report on the new relationship between learners and educators
- all partners agree to meet in Adana in the period Sept 30-Oct 1 for the last project partners meeting
- all project partners have agreed that SHEM will present publication of ASIDE manual and The reports of Exchange of Good Practices in Turkey
- ITC and UJM 1 promised to deliver their parts on the digital competences by Sept 9<sup>th</sup>
- on hybrid workshop led by ITC took a part 30 participants.
- SHEM presented briefly info about Adana and organizational matters for the last meeting of ASIDE in Turkey later this month

The certificates were pass to each participant at 14:30 and a common picture was taken.

**15:00** End of the second day meeting